

NOTICE OF POSITION AVAILABLE

Chief Pilot

Conair is Canada's most experienced specialty aircraft operations provider, delivering a comprehensive range of aerial fire control products and services to a variety of national and international customers and partners. Our long-standing reputation for providing service excellence makes us an industry leader.

Conair's culture has been built on a team commitment to people, safety and service for 50 years. We are proud of who we are, what we do and how we do it. Our work environment encourages employees to maximize their potential through teamwork and learning and we incorporate our values into everything we do.

People define Conair and we currently have an opening for a Chief Pilot.

Reporting to the Director of Flight Operations, the Chief Pilot is responsible for the overall supervision of the pilot group ensuring an appropriate number of pilots are trained and qualified to perform their assigned duties. You also ensure that all flight operations are conducted in accordance with Company policy, procedures and applicable government regulations.

Leveraging your exceptional leadership abilities, you develop and implement Conair's pilot safety and training programs, monitor and improve Standard Operating Procedures and manage/mentor numerous direct reports.

In this role your duties will include the following:

- Supervise the pilot group to ensure flight operations are safe, efficient and effective;
- Ensure all SOPs and regulatory requirements are met and adhered to;
- Assist with the development and implementation of policies, procedures and operational guidelines for the safe operation of all aircraft;
- Prepare, update and distribute manuals, memos and bulletins to ensure information is communicated effectively to the pilot group;
- Coordinate and monitor the Flight Operations safety program;
- Liaise with the Director of Safety regarding divisional activities and programs;
- Participate in accident investigations;
- Develop and administer training programs to ensure safety and proficiency;
- Conduct pilot training and checking;
- Determine and establish the requirements for pilot hiring and training;
- Provide operational oversight to ensure Company and customer expectations are met;
- Assess pilot performance for proficiency, promotion and discipline;
- Participate in pilot union affairs for negotiations and disputes;
- Participate in the preparation of departmental budgets;
- Ensure adherence to budgetary obligations;
- Participate in the development of new business including the introduction of new aircraft types, operational diversification and changing customer strategies;
- Liaise with customer and employee groups to monitor and ensure customer satisfaction;
- As required, operate as a line pilot and conduct maintenance and certification flights;
- Act as Operations Duty Person when required;
- Assume the duties of the Director of Flight Operations in his/her absence.

We are looking for someone with:

- Thorough knowledge of 604, 702 and 703 operations;
- Knowledge of training development and instructional techniques;
- Knowledge of aerial firefighting strategies and tactics;
- Ability to organize work, establish priorities, and meet deadlines;
- Strong command of the English language, both written and spoken with a proficiency in all aspects of business correspondence;
- Exceptional interpersonal skills.

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Training/Education:

- Previous experience in a management role;
- Previous labour relations experience;
- Valid Airline Transport Pilot License;
- Minimum 10 years' experience as a commercial pilot;
- Must obtain Transport Canada authority for the position of Chief Pilot.

If you are qualified and interested in this position, please submit your resume to comework@conair.ca by November 18, 2019 with **Chief Pilot** in the subject line.

*****Must be legally entitled to work in Canada (Canadian citizenship or permanent residency)*****